



OUR COVID 19 POLICIES & PROCEDURES

COMING TO CLASS

- Please arrive dressed as ready as possible and do not enter the building any earlier than 5 minutes before your class, please use hand sanitiser upon entry.
- All adults please wear masks when entering buildings to drop off / collect.
- Please only bring water and any inhalers / medications needed (ensure teacher is aware) and place belongings on one of the chairs (1 chair per pupil) to the side of the room at (VPCC) or spaced by the walls (Play Football & Weeton Village Hall).
- Please keep uniform items to essentials only. There will be no changing uniforms between classes, other than shoes. Therefore, if your child attends Ballet, Modern and Tap all following on from each other, they will wear one uniform for all lessons. Our teachers have masks should they need to help with shoe laces etc.
- At VPCC there is a one way system; entrance is via the front doors, exit is via the fire door from inside the hall. At Play Football we are using the fire escape doors on the left of the building, which leads directly to the stairs up to the studio and keeps us very separate from other users in the building. At Weeton Village Hall we are using the main doors and there are 15 minute changeover times between classes.
- Track & Trace App QR codes. There will be QR code posters at all venues from w/c 28th September 2020 for you to check yourselves in on the NHS app.
- Please encourage children to “try” to go to the toilet before class. In the event young children need to go midway one of the class helpers will accompany them. They cannot assist – so children must be able to go to the toilet without any assistance.

Updated 20.12.2020

- There will be hand sanitiser available at all venues and the teachers have schedules for cleaning frequently touched surfaces.

- Current guidelines from VPCC & Play Football do not permit parents to wait inside whilst classes are taking place – you can either wait in your car, or outside or leave and come back. We have your contact details on our registers.

- Parents will not be able to stay in classes unless there are extenuating circumstances (which must be discussed via email in advance and parent must maintain social distancing) other than for the Baby Steps and Nursery Dance classes.

- Use of props will be much reduced and when they are included, they will not be shared and cleaned thoroughly between classes.

- All hall / studios floors are marked for social distancing.

- The timetable allows for changeover times between classes to reduce contact.

- All class sizes are limited and places are secured on a first come, first booked with payment basis.

REPORTING PROCEDURE FOR COVID-19 SYMPTOMS OR A POSITIVE TEST

- Do not attend classes if you or your child has Covid 19 symptoms.

- If you have symptoms or a positive test notify us straight away via email to **info@jcdance.co.uk**

- If we have a student with a positive test we will pass on any required information to Test & Trace and will also take advice from our council's Public Health team as to required closures / isolation periods etc.

- We will notify our venues managements for deep cleaning in the event of a symptomatic person or a positive test result.

- In the event of our closure online material will be provided to replace physical classes.

- If someone becomes unwell in class or whilst dropping off their child, we will contact parents for collection and will call 111 if needed. Teachers have PPE if needed.